

SPRINGHILL CHURCH SESSION MEETING MINUTES

Loving people into a relationship with Christ

Date, Place/Time: December 14, 2016, Bozeman Site, at 6:30 PM

Session Meeting opened with Prayer by Pastor Sam Knight.

Session Members Present: Elders, Karen Cargill, Ginny Richards, Dan Hertel, John Grossenbacher (Clerk) and Sam Knight (Moderator).

- **Session Members Absent:** Elder Rick Ramler, Joe Nelson, Clint Croft, Leslie Garner, Lynn Owens, Merlin Nelson, and Julia Hardaway.
- **Staff Present:** Linda Annalora, Kevin Wiedenheft and Pastor Ryan Cook.

Visitor(s) Present: None

- **Approval of Minutes:** The November 16, 2016 Session Meeting minutes were approved as written.
- **Next Meeting Dates:**
 - **Prayer & Visioning Meeting:** January 11, 2017 at 6:30 pm.
 - **Business Meeting:** January 25, 2017 at 6:30 pm, Bozeman Site.
 - **Town Hall Meetings:**
 - Legacy Site – January 15, 2017
 - Bozeman Site – February 5, 2017
- **Correspondence:**
 - Jeff Jeremiah – EPC Gratitude Gift
 - Jeff Jeremiah – Andrew Brunson update
 - Aspen Grove Church Planting Network
 - New Session Feedback Link established (session@springhillpres.com)
- **Item 1 - Approval of 15 New Members:** The following New Member Candidates were approved for membership at Springhill Church: ***Dave Rowell, Lisa Rowell, Zach Petrik, Christina Polich, Jessica Knatterud, Alissa Banks, Timothy (TJ) Banks, Dean Hampton and Mary Hampton.*** The following New Member Candidates were approved for membership at Springhill Church, pending completing a successful interview with an Elder: ***Shilo Fink and Jordy Fink.*** The following New Member Candidates were approved for membership at Springhill Church, pending completing the Discovery Class and an interview with an Elder: ***Karl Dejonge, June Dejonge, Jolene Bayleat and Jake Bayleat.***
- **Item 2: Ministry Reports:**
 - Clerk's Report:
 - Membership Updates (discussion on updating membership lists for EPC's Year-end Report due on March 31, 2017)
 - Dash Board Metrics for last month (handed out)
 - Finance Team's Report:
 - Reimbursement Procedure

➤ Profit & Loss Statement (Displayed in next section of these minutes)

- Lead Pastor’s Report (none)
- Equipping Team’s Report (none)
- Worship Team’s Report (none)
- Missional Team’s Report (presented and discussed)
- Multi-Site Team’s Report (Legacy Site’s overflow area will be ready for Christmas Eve)
- Stephen Ministry/Friendly Visitor’s Report (none)
- Barnabas Base Camp Report (There is still a possible buyer)
- Leadership Team Report (Personnel Updates):
 - Still discussing Early Childhood Coordinator, steps forward
 - Staff Reviews are in process
 - Tech Arts Coordinator (still looking)
 - Steps to close the Communications loop (discussed)

• **Item 3: Financial Report Summary: (Operations Budget with Mortgage Payment)**
(Fiscal Year 7/1/16 through 6/30/17)

	<u>Nov Actual</u>	FYTD Actual	FYTD Budget
Total Income:	\$88,865	\$411,619	\$456,723
Total Expenses:	\$69,582	\$343,929	\$458,593
Net Operating Income:	\$19,283	\$67,690	-\$1870
Mortgage Principle:	\$6,035	\$35,895	\$28,846
Net Cash Flow:	\$13,248	\$31,795	-\$30,716
	Mortgage Balance 10/31/16: \$1,951,015		
	Total Reserve Accounts Balance: \$541,137		

- **Item 4: Full Immersion Baptismal Services January 8, 2017:** Pastor Sam announced that there will be full immersion Baptisms at the Bozeman Site (both services), on January 28, for individuals who have not been baptized before. These Baptisms will occur at both services and Journey Church is loaning us their tank.
- **Item 5: Christmas Eve Worship Services:**
 - Bozeman Site – 3:00 pm & 4:30 pm
 - Legacy Site – 7:00pm
 - Ushers, Greeter, Overflow and Childcare help needed.
- **Item 6: Christmas & New Year’s Day Worship Times:**
 - Legacy Site – 9:00 am
 - Bozeman Site – 11:00 am
 - Nursery Care help needed.

- **Item 7: Update for Legacy Site Pastor Search:** Session met with a candidate for the Legacy Site Pastor position. No decisions were made.
- **Item 8: Update for Missional Pastor Search:** It was reported that the Search Team has decided on a candidate. The Search Team has given the candidate and his family a few weeks in deciding on this call.
- **Item 9: Update on Worship Pastor Search:** The Search team has been formed with the following members: Merlin Nelson (Elder), Rachel Osen, Robyn Erlenbush, Dave Stanish, Bryan Kelsey, Keith Anderson, Kody Van Dyke and Kristen Robinson. They have reviewed and updated the Job Description.
- **Item 10: Membership (Annual) Year-end Review:** Clerk John Grossenbacher handed out the Active Membership List, with recommendations on it. This list will be emailed to all session Elders, so they can prepare for the next business meeting on January 25, where decisions on this list will be made.
- **Item 11:** Items from this meeting that will be communicated to the congregation within the next two weeks:
 - *Announce Full Immersion Baptism Services at Bozeman Site on January 8, for those who were not previously baptized. This will be for children at the age of understanding, who have at least one parent being a member of SPC or for adults who are already a member of SPC.*
 - *Session has met with a Legacy Site Pastor (part time) candidate.*
 - *Worship Services will be held on Sunday, Christmas Day at 9:00 am Legacy Site and 11:00 am Bozeman Site.*
 - *15 new member candidates were approved by Session for membership.*
- **The Meeting was closed with prayer by Pastor Ryan Cook.**

Respectively Submitted by:

Attested By:

John Grossenbacher, Clerk

Sam Knight, Moderator