

SPRINGHILL CHURCH SESSION MEETING MINUTES

Loving people into a relationship with Christ

Date, Place/Time: **October 26, 2016, at the Bozeman Site, at 6:30 PM**

- **Session Meeting opened with Prayer by Pastor Sam Knight.**
- **Session Members Present:** Elders, Clint Croft, Karen Cargill, Lynn Owens, Ginny Richards, Merlin Nelson, Rick Ramler, Julia Hardaway, Leslie Garner, Joe Nelson, Dan Hertel, John Grossenbacher (Clerk) and Sam Knight (Moderator).
- **Session Members Absent:** None.
- **Staff Present**None.
- **Visitor(s) Present:** Deb Sherer (Deacon).
- **Approval of Minutes:** **The October 12, 2016 Session Meeting minutes were approved as written.**
- **Next Meeting Dates:**
 - **Prayer & Vision Meeting: November 9, 2016 at 6:30 pm, Bozeman Site.**
 - **Business Meeting: November 16, 2016 at 6:30 pm, Bozeman Site.**
- **Correspondence:**
 - **Email from Jana & Nate Peterson: Session approved Elders Merlin Nelson, Ginny Richards and Julia Hardaway to serve on a Follow Up team to meet with the Peterson's regarding their email. Following the meeting with the Peterson's, they were asked to report back to Session with their recommendations.**
- **Item 1: Ministry Reports:**
 - **Clerk's Report: The following new member candidates were presented for approval as confirmed members of Springhill Church: *Rick Moller, Sarina Murphy, Nathan Murphy, Mark Wolfe, and Tara Wolfe:* pending affirming the membership questions before the congregation. *Chuck Lombard:* pending a successful interview with an Elder and affirming the membership questions before the congregation. *Eric Jacobs, Stacy Jacobs, Nancy Lund, Dave Donaldson, and Brenda Donaldson:* Pending completing the Discovery Class, successful interview with an Elder and affirming the membership questions before the congregation.**
 - **Dash Board Metrics – handed out at meeting.**
 - **Finance Team Report – Presented by Elder Joe Nelson. Dash Board Metrics will begin showing a summary of the financial status of the new Fiscal Year Budget starting next month. Joe Nelson reported that there will be an upcoming showing of Barnabas Base Camp. He also asked that we pray for a successful showing.**
 - **Lead Pastor's Report –Pastor Sam Knight gave a report summary. The full report was handed out at the meeting.**
 - **Equipping Report – Elder Merlin Nelson gave a report summary. Full Report was handed out at the meeting.**
 - **Worship Report – Handed out at the meeting.**

- Missional Report – **The October Missional Report was included in the Session Packet for the October 12 Session Meeting.**
- Care – **Stephen Ministry Report was handed out at the meeting. There was no Friendly Visitor’s Report for this Session Meeting.**
- Leadership Team Report – **Pastor Sam gave a report on status of the Family Ministry Administrator and Tech Coordinator positions.**

• **Item 2 - Financial Report Summary: (Operations Budget with Mortgage Payment)
(Fiscal Year July 1, 2016 through June 30, 2017)**

	<u>Sept Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>
Total Income:	\$66,927	\$237,606	\$246,148
Total Expenses:	\$59,782	\$200,581	\$286,712
Net Operating Income:	\$7,145	\$37,025	-\$40,564
Mortgage Principle:	\$6,789	\$19,706	\$17,308
Net Cash Flow:	\$356	\$17,318	-\$57,872

Mortgage Balance 9/30/16: \$1,967,204

Total Reserve Accounts Balance: \$523,366

• **Item 3: Family Ministries Pastor Search Team:**

- Pastor Sam Knight and Elder Julia Hardaway reported that the final negotiated salary/benefits for Ryan Cook is now complete and that Pastor Ryan will be preaching at Springhill on December 4th.
- Pastor Sam then reviewed the EPC ordination process that Ryan will be going through, over time. He is currently ordained as a PCUSA Pastor. He also explained the EPC process of Staff Pastor, Assistant Pastor and Associate Pastor.
- Pastor Sam enthusiastically reported on the great start that Interim Student Ministries Coordinator, Shilo Fink is having.

• **Item 4: Missional Pastor Search Team Report:** Leslie Garner reported that the Missional Pastor Search Team will be doing Skype interviews for two candidates tomorrow evening, October 27.

• **Item 5: Campus/Legacy Site Pastor Search Update:** Pastor Sam reported that Elders Karen Cargil and Joe Nelson, along with Eric Wandishin and Dave Stanish have agreed to serve on this search team. Pastor Sam will be talking to others to serve on this search team. All members of this search team will be made up of people who normally worship at the Legacy Site. Once this search team is finalized, Session will vote on their approval.

- **Item 6: Update for Pastor for Worship Search Team:** The following people have agreed to serve on this search team: Elder Karen Cargill, Members Robyn Erlenbush, Dave Stanish, Bryan Kelsey, Keith Anderson, Kody Van Dyke, and Kristen Robinson. **Session unanimously approved the members of this search team.**

- **Item 7: Christmas Eve Worship Times:** After some discussion, Session unanimously approved the following Christmas Eve worship times: Bozeman Site – 3:00 pm and 4:30 pm. Legacy Site – 7:00 pm.

- **Item 8: Sunday, Christmas and New Year’s Day Worship Times:** After some discussion, Session unanimously approved the following Sunday Worship Services on Christmas Day and New Year’s Day: Legacy Site - 9:00 am and Bozeman Site – 11:00 am;

- **Item 9: Multi-Site Team Fund Raiser and Legacy update:** Joe Nelson reported that money has already been raised for the work needed in technology and modifications at both Legacy and Bozeman Sites in order enhance our worship experience. These donations will enable some of the planned modifications and technology work to move forward immediately. The priority of this work will be focused on the videos screens being installed and operational in the Legacy’s worship overflow area (Fellowship Hall), in time for the Christmas Eve Worship Service.

- **Item 10: Items from tonight’s Session meeting to be communicated to the congregation within the next two weeks?**
 - *Our new Family Ministries Pastor will be here after Thanksgiving and will be preaching on Sunday, December 4th.*

 - *Update on Search Teams:*
 - *The Missional Pastor Search Team has begun holding Skype interviews with candidates.*

 - *The Pastor for the Worship Search Team has been formed with the following members unanimously approved by Session: Elder Karen Cargill, Members Robyn Erlenbush, Dave Stanish, Bryan Kelsey, Keith Anderson, Kody Van Dyke and Kristen Robinson.*

 - *The Legacy Site Pastor Search Team is in the process of being formed. All members of that search team will be regular worshipers at the Legacy Site.*

 - *Christmas and New Year’s Day fall on Sunday this year. As a result the worship times for these two Sunday’s are: Legacy – 9:00 am and Bozeman – 11:00 am.*

- **Item 11: “Narrative on the Health of Mission and Ministry” Question 1: *How has the Holy Spirit been evident in your congregation in the past year, through conversations, growth in the fruit of the Spirit, or other transformational experiences that make disciples of Jesus Christ?*** There was a great deal of very good discussion and input from all members of Session regarding this question. This information was recorded separately from these minutes, by another member of Session. As a result, the document containing this information will be provided to all Session members separate from these minutes. Session is looking forward to the next question.
- **The Meeting was closed with prayer by Pastor Sam Knight.**

Respectively Submitted by:

Attested By:

John Grossenbacher, Clerk

Sam Knight, Moderator